

AUTHOR GUIDELINES

1. Articles should be written in American English between approximately 6500-8500 words, including text, all tables and figures, notes, references, and appendices intended for publication.
2. All submissions must include 175 words abstract and five keywords. Quotations, passages, and words in local or foreign languages should be translated into English. *Teosofi: Jurnal Tasawuf dan Pemikiran Islam* accepts only electronic submissions.
3. The writing system for research outcome consists of:

Title

The title should not exceed 14 words; it should be clear, concise, and informative. Abbreviations should be avoided.

Name of the author

The name of the author is written without any academic degree, followed by the name of author's institution, located under the title of the article. In case manuscript written by a team, the editor is only in contact with the main author or the first mentioned author. The main author must include his/her correspondence address or email.

Abstract

Write down here your paper's abstract in one paragraph, in the Italic style of font, no more than 180 words. The abstract is not an

“introduction”, nor the conclusion of the discussion. Instead, it should contain, but not limited to: (1) the main question and the background of the discussed issue; (2) the research position; (3) how the question is discussed in the paper; and (4) the main result of the discussion. Other important matters discussed in the paper that significantly contribute to the final result of the research may be noted here, but you have to consider, however, the limited space of the abstract.

Keywords: mention only specific concepts [word or phrase], 4-5 concepts, truly conceptual words, and not too general ones.

A. Introduction [the First Section must be “Introduction”; Typed in Bold, List-style with ABCs Alphabets]

Your text is here, in 12pt font-size, 1.5 line-spacing; don't add space before and/or after paragraph. It is much better not to format your text in a specific technique. Instead, just leave it plain except that you really need to type certain words in a “special method”, or to emphasize certain word or words. Italic is a must in typing a non-English word. The Arabic word is transliterated based on *Teosofi: Jurnal Tasawuf dan Pemikiran Islam* style, which is available for download in PDF file format [See <http://jurnaluf.uinsby.ac.id/index.php/teosofi/authorGuidelines>].

Please explore, in more words, the background of your paper and your current research position, among other research on related themes. You should discuss here as well your research's relations with

those of other researchers; literature review, especially on most relevant, newly academic works published in high reputation journals, is a must.

To put it another way, please try to answer at least two questions: (1) why you believe that your research question is such an important to answer; and (2) how other scholars have or have not answered, or how you think your answer would be a contribution to the existing scholarship on the subject.

A detailed description of your methods in doing the research is not necessary to write down in this section, but you may mention it slightly in one or two sentences if you think you have to do so.

A little bit of exploration of your discussion flows and the expected final results will be good points for closing this introduction section.

B. The First Aspect of the Discussion, As the Second Section

Here you may discuss every aspect of the issue one by one. It is necessary to build an argument and provide original data discussed and compared to other scholars' research and works. In other words, the way to discuss an issue here is by combining the data and the discussion. So, it is not recommended to separate merely data description from the analysis on it.

Every quotation is written down in a specific way that can be identified as a "quotation" different from your original text. At the end of every quotation, you have to put its reference[s] in the footnote style of *Teosofi: Jurnal Tasawuf dan Pemikiran Islam*. A reference

must also be put at the end of every citation that paraphrasing ideas from someone's works. If a citation is taken from a book, it must be like this,¹ and the subsequent citation is like this.² A book with volumes³ cited in a subsequent note;⁴ please note that the footnote reference number is placed after [not before] any punctuation. Citations from any previous references, but not subsequently cited, are noted like this.⁵ Just mention the last name of the author and the sorted version of the work's title.

C. The Second Aspect of the Discussion, the Style of Other References

Examples of references other than books are paper in a journal [include the unique "doi" number],⁶ or this journal [include the unique "doi" number],⁷ websites,⁸ magazines and newspapers,⁹ book

¹ Shabbir Akhtar, *The Quran and the Secular Mind: A Philosophy of Islam* (New York, NY: Routledge Taylor and Francis Group, 2008), 27.

² *Ibid.*, 20.

³ Julie Scott Meisami and Paul Starkey (eds.), *Encyclopedia of Arabic Literature*, Vol. 2 (New York, NY: Routledge, 1998), 90.

⁴ *Ibid.*, II: 5.

⁵ Akhtar, *The Quran and the Secular Mind*, 50.

⁶ Stephen Cúrto, "Sufi Qur'ānic Exegesis and Theomorphic Anthropology", *Teosofi: Jurnal Tasawuf dan Pemikiran Islam* 10, no. 1 (June 1, 2020): 29-49. Accessed November 2, 2020. <http://jurnalfuf.uinsby.ac.id/index.php/teosofi/article/view/1454>.

⁷ Leila Chamankhah, "Dialogue With The Master: Early Shī'a Encounters With Akbarian Mysticism". *Teosofi: Jurnal Tasawuf dan Pemikiran Islam* 10, no. 1 (June 1, 2020): 50. Accessed November 2, 2020. <http://jurnalfuf.uinsby.ac.id/index.php/teosofi/article/view/1503>.

⁸ Mukhammad Zamzami, "Syekh al-Azhar Prof. Ahmad al-Thayyib: Khilafah Islam yang Ideal Era al-Khulafā' al-Rāsyidūn Tidak Dapat Dihadirkan Kembali" in [https://arahim.id/August 24, 2020/Accessed September 20, 2020](https://arahim.id/August%2024,2020/Accessed%20September%20,2020).

⁹ Syafiq Hasyim, "Pancasila, A Religion-friendly Ideology", *The Jakarta Post*, April 28, 2017 [https://www.thejakartapost.com/academia/2017/04/28/Accessed June 26, 2020](https://www.thejakartapost.com/academia/2017/04/28/Accessed%20June%2026,2020).

chapters,¹⁰ a master thesis,¹¹ and a Ph.D thesis.¹² Please provide a complete internet URL whenever available along with the date access (see footnote 8).

D. The Third Aspect of the Discussion, and so on

It is possible to add sections as needed. A section may consist of several sub-sections, typed in bold-italic and numbered list style, like the following example.

1. Sub-Section as Part of its Parent Section

You do not need to add any special indentation in typing body text under the sub-section heading. The body text here is typed, just like any other body text.

2. Another Sub-Section

Although you may need another sub-heading under this “sub-section”, it is strongly not recommended to do so. Instead, please arrange your discussion and explanation in narrative paragraphs. In addition, the listing style of the text paragraph is also not suggested.

2. Figure and Other Illustrations

If you need to include any table, figure, image, or other illustration, please provide a high-resolution picture file as an

¹⁰ Pierre Lory, “Eschatology and Hermeneutics in Kāshānī’s Ta’wīlāt al-Qur’ān”, in Annabel Keeler and Sajjad Rizvi (eds.), *The Spirit and the Letter: Approaches of the Esoteric Interpretation of the Quran* (Oxford: Oxford University Press in Association with the Institute of Ismaili Studies, 2016), 240.

¹¹ Masataka Takeshita, “Ibn Arabī’s Theory of the Perfect Man and Its Place in the History of Islamic Thought” (Master’s Thesis, University of Chicago, Chicago, 1986), 67.

¹² Thoha Hamim, “Moenawar Chali’s Reformist Thought: A Study of an Indonesian Religious Scholar 1908-1961” (PhD diss., McGill University, Montreal, 1996), 45.

attachment for your submission file. However, we will be very happy if you can convert such illustrations into narratives and do not include any picture in your paper.

E. Concluding Remarks

Please provide here your remarks as a closing statement. It could be a final conclusion from your discussion and analysis and your recommendations for further research projects. In this section, you may give your acknowledgment to people and parties whose supports make your research possible.

F. References

The following examples illustrate the notes and bibliography style. Sample notes show full citations followed by shortened forms that would be used after the first citation. Sample bibliography entries follow the notes. For more details and many more examples, see chapters 16 and 17 of Turabian. (For examples of the same citations using the author-date system, go to Author-Date: Sample Citations.)

1. BOOK

Notes

Shabbir Akhtar, *The Quran and the Secular Mind: A Philosophy of Islam* (New York, NY: Routledge Taylor and Francis Group, 2008), 27.

Bibliography Entry

Akhtar, Shabbir. *The Quran and the Secular Mind: A Philosophy of Islam*. New York, NY: Routledge Taylor and Francis Group, 2008.

2. CHAPTER OR OTHER PART OF AN EDITED BOOK

In a note, cite specific pages. In the bibliography, include the page range for the chapter or part.

Note

Mary Rowlandson, "The Narrative of My Captivity," in *The Making of the American Essay*, ed. John D'Agata (Minneapolis: Graywolf Press, 2016), 19–20.

Bibliography Entry

Rowlandson, Mary. "The Narrative of My Captivity." in *The Making of the American Essay*, edited by John D'Agata, 19–56. Minneapolis: Graywolf Press, 2016.

To cite an edited book as a whole, list the editor(s) first.

Note

John D'Agata, ed., *The Making of the American Essay* (Minneapolis: Graywolf Press, 2016), 19–20.

Bibliography Entry

D'Agata, John, ed. *The Making of the American Essay*. Minneapolis: Graywolf Press, 2016.

3. TRANSLATED BOOK

Note

Jhumpa Lahiri, *In Other Words*, trans. Ann Goldstein (New York: Alfred A. Knopf, 2016), 146.

Bibliography Entry

Lahiri, Jhumpa. *In Other Words*. Translated by Ann Goldstein. New York: Alfred A. Knopf, 2016.

4. E-BOOK

For books consulted online, include a URL or the name of the database. For other types of e-books, name the format. If no fixed page numbers are available, cite a section title or a chapter or other number in the notes or, if possible, track down a version with fixed page numbers.

Notes

Eric Schlosser, *Fast Food Nation: The Dark Side of the American Meal* (Boston: Houghton Mifflin, 2001), 88, ProQuest Ebrary.

Bibliography Entry

Schlosser, Eric. *Fast Food Nation: The Dark Side of the American Meal*. Boston: Houghton Mifflin, 2001. ProQuest Ebrary.

5. THESIS OR DISSERTATION

Note

Toha Hamim, “Moenawar Chalil’s Reformist Thought: A Study of an Indonesian Religious Scholar 1908-1961” (PhD diss., McGill University, Montreal, 1996), 145-46.

Bibliography Entry

Hamim, Toha. “Moenawar Chalil’s Reformist Thought: A Study of an Indonesian Religious Scholar 1908-1961”. PhD diss., McGill University, Montreal, 1996.

6. JOURNAL ARTICLE

In a note, cite specific page numbers. In the bibliography, include the page range for the whole article. For articles consulted online, include a URL or the name of the database. Many journal articles list a DOI (Digital Object Identifier). A DOI forms a permanent URL that begins <https://doi.org/>. This URL is preferable to the URL that appears in your browser’s address bar.

Notes

Stephen Cúrto, “Sufi Qur’ānic Exegesis and Theomorphic Anthropology”, *Teosofi: Jurnal Tasawuf dan Pemikiran Islam* 10, no. 1 (June 2020): 29-49. <https://doi.org/10.15642/teosofi.2020.10.1.29-49>

Bibliography Entry

Cúrto, Stephen. “Sufi Qur’ānic Exegesis and Theomorphic Anthropology.” *Teosofi: Jurnal Tasawuf dan Pemikiran Islam* 10, no. 1 (June 2020): 29-49. <https://doi.org/10.15642/teosofi.2020.10.1.29-49>

Journal articles often list many authors, especially in the sciences. If there are four or more authors, list up to ten in the bibliography; in a note, list only the first, followed by et al. (“and others”). For more than ten authors (not shown here), list the first seven in the bibliography, followed by et al.

Note

Mhd. Syahnan et al., “The Intellectual Network of Mandailing and Haramayn Muslim Scholars in the Mid-19th and Early 20th Centuries,” *Teosofi: Jurnal Tasawuf dan Pemikiran Islam* 9, no. 2 (December 2019): 257-281, <https://doi.org/10.15642/teosofi.2019.9.2.257-281>.

Bibliography Entry

Syahnan, Mhd., Asrul, Ja'far. "The Intellectual Network of Mandailing and Haramayn Muslim Scholars in the Mid-19th and Early 20th Centuries." *Teosofi: Jurnal Tasawuf dan Pemikiran Islam* 9, no. 2 (December 2019): 257-281, <https://doi.org/10.15642/teosofi.2019.9.2.257-281>.

7. NEWS OR MAGAZINE ARTICLE

Articles from newspapers or news sites, magazines, blogs, and the like are cited similarly. Page numbers, if any, can be cited in a note but are omitted from a bibliography entry. If you consulted the article online, include a URL or the name of the database.

Notes

Farhad Manjoo, "Snap Makes a Bet on the Cultural Supremacy of the Camera," *New York Times*, March 8, 2017, <https://www.nytimes.com/2017/03/08/technology/snap-makes-a-bet-on-the-cultural-supremacy-of-the-camera.html>.

Bibliography Entry

Manjoo, Farhad. "Snap Makes a Bet on the Cultural Supremacy of the Camera." *New York Times*, March 8, 2017. <https://www.nytimes.com/2017/03/08/technology/snap-makes-a-bet-on-the-cultural-supremacy-of-the-camera.html>.

8. BOOK REVIEW*Note*

Fernanda Eberstadt, "Gone Guy: A Writer Leaves His Wife, Then Disappears in Greece," review of *A Separation*, by Katie Kitamura, *New York Times*, February 15, 2017, <https://www.nytimes.com/2017/02/15/books/review/separation-katie-kitamura.html>.

Bibliography Entry

Eberstadt, Fernanda. "Gone Guy: A Writer Leaves His Wife, Then Disappears in Greece." Review of *A Separation*, by Katie Kitamura. *New York Times*, February 15, 2017. <https://www.nytimes.com/2017/02/15/books/review/separation-katie-kitamura.html>.

9. WEBSITE CONTENT

Web pages and other website content can be cited as shown here. For a source that does not list a date of publication, posting, or revision, include an access date (as in the Columbia example).

Notes

“Privacy Policy,” Privacy & Terms, Google, last modified April 17, 2017, <https://www.google.com/policies/privacy/>.

Bibliography Entry

Google. “Privacy Policy.” Privacy & Terms. Last modified April 17, 2017. <https://www.google.com/policies/privacy/>.

10. AUDIOVISUAL CONTENT

Notes

Kory Stamper, “From ‘F-Bomb’ to ‘Photobomb,’ How the Dictionary Keeps Up with English,” interview by Terry Gross, Fresh Air, NPR, April 19, 2017, audio, 35:25, <http://www.npr.org/2017/04/19/524618639/from-f-bomb-to-photobomb-how-the-dictionary-keeps-up-with-english>.

Bibliography Entry

Stamper, Kory. “From ‘F-Bomb’ to ‘Photobomb,’ How the Dictionary Keeps Up with English.” Interview by Terry Gross. Fresh Air, NPR, April 19, 2017. Audio, 35:25. <http://www.npr.org/2017/04/19/524618639/from-f-bomb-to-photobomb-how-the-dictionary-keeps-up-with-english>.

11. SOCIAL MEDIA CONTENT

Citations of content shared through social media can usually be limited to the text (as in the first example below). A note may be added if a more formal citation is needed or to include a link. In rare cases, a bibliography entry may also be appropriate. In place of a title, quote up to the first 160 characters of the post. Comments are cited in reference to the original post.

TEXT

Sloane Crosley offers the following advice: “How to edit: Attack a sentence. Write in the margins. Toss in some arrows. Cross out words. Rewrite them. Circle the whole mess and STET” (@askanyone, Twitter, May 8, 2017).

Notes

Pete Souza (@petesouza), “President Obama bids farewell to President Xi of China at the conclusion of the Nuclear Security Summit,” Instagram photo, April 1, 2016, <https://www.instagram.com/p/BDrmfXTtNCt/>.

Bibliography Entry

Chicago Manual of Style. “Is the world ready for singular they? We thought so back in 1993.” Facebook, April 17, 2015. <https://www.facebook.com/ChicagoManual/posts/10152906193679151>.

12. PERSONAL COMMUNICATION

Personal interviews, correspondence, and other types of personal communications—including email and text messages and direct messages sent through social media—are usually cited in the text or in a note only; they are rarely included in a bibliography.

Notes

Sam Gomez, Facebook message to author, August 1, 2017.

Interview with home health aide, July 31, 2017.

G. TRANSLITERATION

Letters: ‘, b, t, th, j, ḥ, kh, d, dh, r, z, s, sh, ṣ, ḍ, ṭ, z, ‘, gh, f, q, l, m, n, h, w, y. Short vowels: a, i, u. long vowels: ā, ī, ū. Diphthongs: aw, ay. Tā marbūṭā: t. Article: al-. For detailed information on Arabic Romanization, please refer to the transliteration system of the Library of Congress (LC) Guidelines.

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